

**Agenda**  
**Milesburg Borough Council Meeting**  
**February 12, 2024**

6:30 p.m.

416 Front Street, Milesburg Borough Building

Members of the public are invited to voice any concerns or problems with a five minute per person time limit. Comments relating to specific items on the agenda may be deferred by the President/Vice-President/Chairman ProTem until that point in the meeting. Electronic recording of the meeting cannot be done without making the council aware of it. (Note: The general public must be allowed a comment period on any emergency items not on the current agenda that council may introduce for a vote, before such voting occurs.)

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**VISITORS**

- Spring Creek Watershed Commission, Randy Brachbill
- Express Employment Professionals, Ami Ingold

**APPROVAL**

- Meeting Minutes:
  - 1/8/24 Council Monthly meeting
  - 1/18/24 Council Special Meeting
- Treasurer & Budget Reports
- Bill Payments

**ORDINANCE/RESOLUTION**

- Resolution No. 2024-2 Authorized Signatures on Bank Accounts
- Resolution No. 2024-3 Amendment of Job Description For Street Maintenance Worker Position
- Resolution No. 2024-4 Appointment of Borough Manager
- Resolution No. 2024-5 Election of Notification of Special Meetings
- Resolution No. 2024-6 Authorization of Additional Banking services

**REPORTS:**

- **CODE ENFORCEMENT**
  - Violations and Monthly Report
- **BUILDING & ZONING**
  - Penns Valley Code activity and Permit Report

- **FIRE & POLICE**

- Oversight Committee
- Events - approval of submitted dates
- Fire Police/Driver & Officer lists
- Updates from the Fire Chief

- **BOROUGH MANAGER**

- Filing cabinet locks
- Electronic building access
- Possible brush agreement
- Speed monitors
- Garage door

- **SOLICITOR**

- Railroad Street bridge - easement update
- Communications - emails
- PIRMA

- **MAYOR**

- **COMMITTEES**

- **STREET**
- **BUDGET**
- **HEALTH & SAFETY**
- **COMMUNITY & PARK**
  - Bald Eagle Area Little League Softball
- **PERSONNEL**
  - Job descriptions:
    - Manager
    - Lead Road Crew
    - Secretary/Treasurer
  - Personnel Rules
  - Manager Ordinance
  - Open positions/hiring update
  - Employment application

- **OLD BUSINESS**

- Borough website
- QuickBooks online
- Borough building cleaner
- Meeting packets

## **OLD BUSINESS (cont.)**

- Bonding
- Trainings - opportunities and attended
- Keystone Payroll

## **NEW BUSINESS**

- Remote deposit
- Mission & Vision Statements
- Special Meeting - February 21, 2024
- Electronic banking
- Online banking set up
- Push Notification System
- Community Advisory Committee
- Milesburg Borough email address - new, milesburgboro@outlook.com
- Email address for Borough Council Members
- Remote meeting attendance
  - For Council Members
  - For Residents
  - Technology installation in the borough building meeting room
- Public Records Officer
- Grants
- Milesburg Borough Community Yard Sales dates for 2024

## **MAIL**

- Bellefonte EMS report
- Milesburg Museum event dates
- Bald Eagle Indoor Majorettes

## **APPOINTMENTS**

- Sewer Authority - Mid-Centre County Authority (1)
- Zoning & Hearing Board
- Vacancy Board Chair
- Emergency Management Coordinator (1)
- Planning Board (1)
- Spring Creek Watershed Commission (1-2)

## **GOOD OF THE ORDER**

## **ADJOURNMENT**