

Penns Valley Code Enforcement Agency
 225 East Main Street, P. O. Box 357
 Millheim, PA 16854
 Office 814-349-8177, fax 814-349-8017
PennsValleyCode.com

Rental Occupancy Permit

Milesburg Borough
 416 Front St, Milesburg PA 16853
 814-355-3583

Permit # _____

Valid until **12/31/**_____

Permit type

- Residential (*bi-annual*)
- Commercial (*annual*)
- Re-inspection

Property Address

Street _____ Apt/Unit# _____
 City _____ State _____ Zip Code _____

Kitchen (check if acceptable, cross out if N/A)

- GFCI- within 6' of water source
- Stove- clean, properly working & maintained
- Range hood- clean, properly venting
- Microwave- clean, properly venting
- Refrigerator- clean, properly working
- Dishwasher- clean, properly working
- Sink- properly drains
- Faucet- hot & cold water, no leaks
- Ceiling light

Exterior

- Windows / Doors
- Exterior Walls
- Roof
- Yard- properly graded, mowed, no trash or debris
- Fuel Tank- properly secured
- Gutters/Downspouts
- Approved Trash Storage
- No hazards & unhealthy conditions
- Stairs/porch guard & railing (if over 3 risers)

Interior

- Windows / Doors
- Stairs- lighted & railings
- Common hall- lighted
- Floor, walls & ceiling
- Basement- used as Dwelling or Commercial space require 2 points of ingress & egress
- Outlets, switches & fixtures properly maintained and working
- Smoke & CO detectors

Furnace / Utility

- Light-switch controlled
- Furnace
- Water Heater
- Flues / vent stacks
- Habitable rooms 68°

Owner _____

Mailing Address _____

Phone _____ Cell _____

Email _____

Property Manager _____ if Owner

Mailing Address _____

Phone _____ Cell _____

Email _____

Affidavit: I hereby certify that I am the owner or the authorized agent of the owner. I have received & read a copy of the Milesburg Borough Rental Code:

Name _____

Address _____

Signature _____ Date _____

Bedroom #1

- 2 wall outlets or 1 wall outlet & switched ceiling light
- Smoke Detector in room
- Smoke Detector in hall
- Carbon Monoxide within 10' of a bedroom door
- Operating window
- Square feet _____

Bedroom #2

- 2 wall outlets or 1 wall outlet & switched ceiling light
- Smoke Detector in room
- Smoke Detector in hall
- Carbon Monoxide within 10' of a bedroom door
- Operating window
- Square feet _____

Bedroom #3

- 2 wall outlets or 1 wall outlet & switched ceiling light
- Smoke Detector in room
- Smoke Detector in hall
- Carbon Monoxide within 10' of a bedroom door
- Operating window
- Square feet _____

Habitable room #1

- 2 wall outlets or 1 wall outlet & switched ceiling light
- Operating window or vented

Habitable room #2

- 2 wall outlets or 1 wall outlet & switched ceiling light
- Operating window or vented

Bathroom

- GFCI- within 6' of water source
- Light- switch controlled
- Exhaust fan or operational window
- Toilet- sanitary, easily cleaned (no carpet)
- Bathtub / shower
- Sink
- Hot & Cold water, no leaks

Maximum Occupancy (residential)

Total _____	12 & Older _____	11 or less _____
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Commercial specific- safe means of egress leading to safe and open space at ground level, toilet required for employees & public. Smoke detectors in all rooms or spaces, whether they are occupied or unoccupied.

Residential specific- Rooming Houses at least 1 toilet, 1 lavatory basin & 1 bathtub or shower for each six persons or less. Dwelling units shall contain at least 150 square feet of habitable floor area for the first occupant and at least 100 square feet of additional habitable floor area for each additional occupant. Bedroom-1 occupant shall contain at least seventy square feet of floor area, and every bedroom occupied by more than one occupant shall contain at least fifty square feet of floor area for each occupant twelve years of age and over and at least thirty-five square feet of floor area for each occupant less than twelve years of age.

Notes:

PVCEA Inspector _____ Date _____

Payment

\$75

Fee _____ Check# _____ Date paid _____

Each Inspection and re-inspection Fee is \$75, payable to PVCEA