



**Milesburg Borough Council
Meeting Minutes
March 16, 2026 - 6:30 pm
416 Front Street, Milesburg, PA**

I. Call to Order

The meeting was called to order at 6:30 p.m. by President Campbell, Jr.

II. Pledge of Allegiance

▪ **Roll Call**

Attendance: **President:** Barry Campbell, Jr., **Vice President:** Lesa Weaver, **Council Members:** Ethel Kellerman, Timothy Glenn, Jared Bressler, **Solicitor:** Michael Levandoski, **Secretary-Treasurer:** Robyn Dyke, **Lead Worker:** Devon Bechdel, **Ordinance Enforcement Officer:** Shannyn Prisk

Absent: **Pro Tempore:** Catlin Horn & **Council Member:** Lauren Davidson-Haupt

A Quorum was established.

III. Community Outreach Guest Speaker

▪ Garrett Allison [Central PA United]

Garrett Allison represented Central PA United, a community-building organization with the mission to “Rebuild Rural Pennsylvania.” The municipalities included: Howard, Liberty, Curtin, Orviston, and Milesburg. He announced a meeting was planned for Saturday, May 16th at the Howard Fire Company, time TBD, to discuss shared needs and funding opportunities. He reported that several municipalities had already confirmed their attendance and that he planned to invite local and state representatives from Centre County Government.

Central PA United also expressed a desire for strong representation from each municipality. Levandoski noted that if a quorum of Council planned to attend, the meeting must be advertised as a public meeting in accordance with the Sunshine Act.

IV. Public Comment

A concern was raised that the concrete barriers on Market and Centre Street were breaking, prompting questions about their effectiveness and potential safety risks.

V. Approval of Meeting Minutes

- January 19, 2026 [Regular Council meeting]

Motion 1: Approve Meeting Minutes

A motion was made by Ethel Kellerman, seconded by Jared Bressler, to approve the meeting minutes from February 16, 2026.

[5 in favor / 0 opposed] – Motion carried.

VI. Financial Reports

- Treasurer’s Report – Liquid Fuels Allocation 2026

The Secretary-Treasurer reported that the 2026 Liquid Fuels Allocation was received.

- Budget & Financial Reports Review (Q&A)

The Secretary-Treasurer reviewed the financial reports and noted that, despite earlier hopes, the municipal checking account did not have sufficient funds to cover payroll and routine bills. With authorization from President Campbell, Jr., she transferred \$20,000 from savings to the general checking account on March 7, 2026.

The Secretary-Treasurer inquired with the Council if they would prefer her to move the \$20,000 back to the Savings Account once tax revenue started coming in. President Campbell, Jr., stated that he would prefer the ARPA grant funds to be transferred to the Borough’s savings account as a reimbursement instead of being withdrawn from the general checking account. The Secretary-Treasurer mentioned that the Treasury portal had still not allowed the ARPA report to be closed-out and intended to reach out to the treasury to check if there were any issues that might be the cause for the delay.

- Approval of Bills/Invoices

Motion #2 – Approval to Pay Bills

A motion was made by Lesa Weaver, seconded by Ethel Kellerman, to approve paying the unpaid bills, in the total amount of **\$4,540.83**.

[5 in favor / 0 opposed] – Motion carried.

VII. Solicitor’s Report

- Daughenbaugh Funeral Home Crematorium (Update)

Levandoski reminded Council that a public hearing was scheduled for Tuesday, March 24, 2026, at 6:30 p.m., about a request made by John M. Daughenbaugh, owner of Daughenbaugh Funeral Home, Inc., to install a crematorium at 200 Spring Street. He reported that the hearing had been advertised and that a sign had been posted on the property.

It was reported that Union Township, Boggs Township, and the Citizens Hook and Ladder Company No. 1 had approved and signed the proposed Intergovernmental Agreement. The Borough’s remaining action was to sign the agreement, which President Campbell, Jr., would complete after the meeting. It was also noted that no confirmation had been received from Unionville Borough regarding their action.

Additionally, Levandoski reported that the tenant for the Borough apartment planned to move-in mid-April, which resulted in a minor adjustment to the lease agreement, that he reviewed with Council. He noted that the first month’s rent would be prorated accordingly and would be determined once the exact move-in date was confirmed.

Lastly, he reported that Rodney Wellar (RNW Rental Properties), in accordance with Ordinance 319, Fire Loss, delivered the fire-insurance claim check for his rental unit on Turnpike Street that sustained fire damage. The Secretary-Treasurer stated she would contact the bank to open a separate account to hold the funds until the rebuilding was completed.

VIII. Mayor’s Report

The Mayor mentioned that he had received several calls about people being in the park while it was still closed for winter. He asked the

Council what it would take to keep the park open all year and asked about possible state grants for park upgrades. The Council pointed out that the Chair of the Park Committee, Davidson-Haupt, was already looking into grant options. President Campbell, Jr., suggested that the Council start investigating what would be needed to keep the park open year-round. Levandoski added that he would check the legal aspects of keeping the park open throughout the year.

IX. Ordinance Enforcement Officer

Prisk stated that the Secretary-Treasurer informed her that the borough was beginning to receive some revenue from the outstanding ordinance violations that she submitted to the District Magistrate's office.

X. Community Group Report

- MOG - Milesburg Organization Group (Member Weaver)

Vice President Weaver provided an update on her meeting with the Milesburg Organization Group (MOG). She reported that the group had planned several community events, that included reserving the Community Center for the spring and fall yard sales for both residents and outside vendors and organizing a Community Day in the park on July 12th. MOG also offered volunteer assistance with the Doughboy repairs and requested permission to landscape around the Borough's welcome signs. They further expressed their willingness to assist with any additional community projects that may need attention.

Old Business

- Removal of Ramp in Borough Office (Update)

Council tabled the matter until the next meeting to allow time for additional revenue.

XI. New Business

New items requiring discussion or action

- Penns Valley Code - Rental Applications

The Secretary-Treasurer explained that, under previous practice, rental applications were sent to the Borough and then forwarded to Penns Valley Code, even though the Borough received no revenue from the permits. She asked whether this should continue. Council agreed the Borough should no longer act as the intermediary and directed her to notify Penns Valley Code.

Motion #3 – To end Borough intermediary role in Rental Applications with Penns Valley Code

A motion was made by Lesa Weaver and seconded by Ethel Kellerman to end the Borough's role as intermediary for rental applications and to have the Secretary-Treasurer notify Penns Valley Code of this change.

[5 in favor / 0 opposed] – Motion carried.

Motions, approvals, or announcements

XII. Committees

- **Budget Committee (Chairperson Weaver)**

Chairperson Weaver had no updates to report.

- **Building & Zoning (Chairperson Glenn)**

- ◆ Apartment Rental Update

Chairperson Glenn reported that a tenant had been selected and that the Borough was awaiting receipt of the deposit before the lease could be signed.

- **Community Development/Park Committee (Chairperson Davidson-Haupt)**

No report was provided, as Chairperson Davidson-Haupt was not in attendance.

- **Fire & Police (Chairperson Campbell, Jr.)**

- ◆ Oversight Committee Meeting Report

Chairperson Campbell, Jr., had no additional updates beyond those listed below.

- ◆ Utility Truck

Campbell, Jr., reported that Citizens Hook and Ladder Company No. 1 currently used a 1999 utility truck that was in poor condition and was deemed unsafe. He stated that the fire company would like to purchase a new utility truck and requested Council's approval for him to authorize the purchase at the next Oversight Committee meeting. He further noted that the fire company would cover the full cost of the new truck using their savings, and no loan would be required.

Visitor Jon McClure, President of the Citizens Hook and Ladder Company No. 1, stated that the proposed vehicle was a 2026 Dodge Ram 2500 Crew Cab, with a total cost not to exceed \$110,000.

Motion #4 – To allow Fire & Police Chairperson Campbell, Jr., to authorize the purchase of a new utility truck at the next Oversight Committee meeting.

A motion was made by Lesa Weaver and seconded by Ethel Kellerman to allow Fire & Police Chairperson Campbell, Jr, to authorize the purchase of a new utility truck at the next Oversight Committee meeting.

[3 in favor /2 abstained.] – Motion carried.

◆ Intergovernmental Agreement

The Intergovernmental Agreement had been previously discussed in the Solicitor's section of the agenda.

▪ **Health & Sanitation (Chairperson Horn)**

No report was provided, as Chairperson Horn was not in attendance

▪ **Personnel Committee (Chairperson Campbell, Jr.)**

Chairperson Campbell, Jr., had no updates to report.

▪ **Street Committee (Chairperson Bressler)**

Chairperson Bressler referenced an email forwarded by the Secretary-Treasurer regarding a resident experiencing rainwater runoff on Dell Street.

XIII. Community Appointments

- Zoning & Hearing Board (3rd final member Appointment)

Motion #5 – To appoint Ed Weaver to serve on the Zoning & Hearing Board for the remainder of 2026.

A motion made by Ethel Kellerman and seconded by Timothy Glenn to appoint Ed Weaver to serve on the Zoning & Hearing Board for the remainder of 2026. [5 in favor / 0 opposed] – Motion carried.

XIV. Adjournment

Motion #6 – Adjournment

Motion to adjourn made by Jared Bressler, seconded by Timothy Glenn. [5 in favor / 0 opposed] – Motion carried.

*Meeting Adjourned at 7:45 p.m.

Submitted for the Record by,

Robyn D. Dyke
Milesburg Borough Secretary-Treasurer