

**Milesburg Borough Council Meeting
416 Front Street
June 9, 2025**

Council Members Present: Plummer Davidson, Ethel Kellerman, Shirley Martin, Kirsty Lloyd, Barry Campbell, Jr., Lauren Davidson-Haupt, and Fred Kellerman (phone).

Present at the meeting: Mayor Clair Martin, Solicitor Tracey G. Benson, Esq., and Lead Worker Devon Bechdel.

Vice President Plummer Davidson called the meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE

VISITORS

There were inquiries about who was in charge to maintain the Milesburg Cemetery, the schedule for brush pickup, and the cleaning of storm drains. Bechdel confirmed that the Borough was responsible for the cemetery, the brush pickup would occur on the last Monday of each month, and they would be cleaning the storm drains during the summer.

APPROVE MINUTES & PAY BILLS

Motion made by Kirsty Lloyd and seconded by Lauren Davidson-Haupt to approve the meeting minutes from May 12, 2025, and pay the bills. Approved unanimously.

SOLICITOR (Tracey G. Benson, Esq.)

Benson reported that the Secretary-Treasurer received an email from the Centre County Planning and Community Development Office to ask for an update on the \$50,000 grant secured in 2019 for the Railroad Street Bridge project. He recommended to take photos of the finished bridge project and prepare a report.

MAYOR'S REPORT (Clair Martin)

- Ordinance Violations update

The mayor delivered his report regarding the tickets he issued for ordinance violations. He directed the Secretary-Treasurer to create a file to track the tickets associated with these violations, should they need to be sent to District Court 49-3-02 for non-payment of the fines.

- PennDOT Radar Speed Signs

He provided an update about the delivery of the radar speed signs by PennDOT. He mentioned that there would be two signs, one located at each end of the town.

OLD BUSINESS

- Mary Lose's driveway update (Bechdel)

Bechdel noted that the Street Committee met at Mary Lose's home recently to assess the driveway and discuss the needed patch work. He said he could take on the project and use the paver to replace the hot patch and apply crack seal, as well as build a raised bump just below the grate of her driveway to direct water towards the drain. He also reported that there have been no new floods at Mary Lose's home since the drain was replaced.

- Apartment Renovations update [Campbell, Jr.]

Bechdel mentioned that all the carpet in the apartment had been taken out and it was almost ready to be painted. He shared samples of laminated flooring – the council reviewed and approved one of the samples, and Bechdel would get a price for it and email everyone to confirm before buying the laminated floor. He also noted that he fixed the front door and lock; therefore, there was no need to buy a new door and lock.

NEW BUSINESS [Action Items]

- F-350 truck used for brush collection and chipping (**Motion**)

Bechdel stated that the maximum price to scrap the F-350 truck was \$550. Campbell, Jr. reported that Chad Bechdel contacted him and proposed \$650 to buy the F-350 truck, which was \$100 above the scrap value.

Motion made by Ethel Kellerman and seconded by Shirley Martin to allow Chad Bechdel to purchase the F-350 truck for \$650. Approved unanimously.

- Amended and Restated Lease with the Milesburg Water (**Motion**)

Davidson mentioned that the Milesburg Water Authority approved the lease and wanted to extend the default period from thirty to sixty days. Campbell, Jr. also pointed out that there was a typo in the lease, it was supposed to say sixty days.

Ruth Barndt inquired about the shared lease agreement and whether the Water Authority always paid rent to the Borough.

Campbell, Jr., pointed out that the lease was set up in November 2023, which meant the Water Authority would start to pay rent to the Borough in 2024. Before that, they had not been paying rent as they worked together and split the costs of utilities and other expenses related to the Borough building.

It was stated that the lease would begin in June 2025, and the Borough's Secretary-Treasurer would invoice the Water Authority monthly for their portion of the utilities and other expenses related to the building as per the agreement.

Motion made by Barry Campbell, Jr., and seconded by Shirley Martin to approve the amended and reinstated lease with the Milesburg Borough Water Authority. Approved unanimously.

- Outdoor Literature Holder (**Motion**)

The Secretary-Treasurer inquired whether the council would consent to an outdoor literature holder for the Borough building, designed to display essential information that residents would find useful, including newsletters, complaint forms, ordinances, and more.

Lloyd suggested having a minimum of two for the time being and to share with the Water Authority.

Motion made by Kirsty Lloyd and seconded by Shirley Martin to approve the purchase of two outdoor literature holders for the Borough building to display essential information that residents would find useful. Approved unanimously.

- Milesburg/Boggs Township Community Center annual donation (**Motion**)

The Secretary-Treasurer noted that she had received a letter from the Milesburg Community Center requesting a donation. She indicated that \$500 had already been set aside in the 2025 budget for the Milesburg Community.

Motion made by Kirsty Lloyd and seconded by Barry Campbell, Jr., to donate \$500 to the Milesburg Community Center. Approved unanimously.

- Centre County Community Development Block Grant update/earmarked Liquid Fuels funds [Davidson-Haupt] (**Motion**)

Davidson-Haupt announced that she had submitted a proposal for the Limestone & Creek Street Project to the Centre County Community Development Block Grant Program. She was seeking funds for the Limestone and Creek Street roads. These roads were selected because they were among the worst streets in greatest need and present a possible danger to Borough residents. The overall project cost was estimated at \$68,200. She asked for \$50,000, and an earmark of \$20,000 to be set aside from Liquid Fuels funds to guarantee the project's finish by 2026. Although it was a non-matched grant, they preferred to see some financial contribution from the entity involved. The chosen grant recipient would be announced by October 31, 2025, and if the Borough received the grant, residents, especially those residing on or close to the impacted streets, would be notified.

Visitor Jon McClure, who was on the Water Authority board, asked if the Borough could give the Water Authority a list of the street names related to the project. This

would help them evaluate the state of the water lines and potentially work together on a joint project if the funds were available, to avoid digging up a newly paved road for water line replacement.

Lloyd proposed to raise the Borough's share from the Liquid Fuels account to \$36,000 to cover any potential overruns in the project's estimated cost.

Motion made by Kirsty Lloyd and seconded by Shirley Martin to allocate \$36,000 from the Liquid Fuels funds for the Limestone & Creek Street Project, contingent on the Borough awarded the Centre County Community Development Block Grant. Approved unanimously.

- Park Hours and Maintenance **(Motion)**

Conversations took place on the decision to either keep the Milesburg Community Park locked at night or to leave it open during the spring, summer, and fall, with the intention to secure it during the winter. Regardless of whether it was left unlocked, the park would still be off-limits from dusk until dawn, as stated on the sign at the main entrance.

There were also talks about the bathrooms and if they should be locked; Davidson-Haupt and Bechdel planned to explore to install automatic door locks on the bathroom doors. This topic would be revisited at the next council meeting.

Motion made by Lauren Davidson-Haupt and seconded by Kirsty Lloyd to keep the Milesburg Community Park unlocked during the spring, summer, and fall.

[The motion was passed with council members: Barry Campbell, Jr., Kirsty Lloyd, Lauren Davidson-Haupt, and Plummer Davidson who voted in favor, and council members: Shirley Martin, Ethel Kellerman, and Fred Kellerman who voted against.]

- Opt-out Extension for the Volunteer Firefighters Relief Fund agreement **(Motion)**

Campbell, Jr. stated that no concessions were made during the meeting on the Volunteer Firefighters Relief Fund Intergovernmental Agreement with Union Township, Boggs Township, Unionville Borough, and Milesburg Borough. The agreement was renewed every ten years, and since this was the 10th year, they wanted to extend the six-month deadline from June 30, 2025, to July 31, 2025. That would give municipalities more time to decide if they wanted to withdraw from the agreement.

In the meeting, both Union Township and Boggs Township had enough members present for a quorum and voted to move the deadline from June 30, 2025, to July 31, 2025. However, Unionville Borough and Milesburg Borough did not have a quorum at the meeting. Unionville Borough planned to hold a special meeting to allow a vote on the deadline extension. Campbell Jr. requested a motion to extend the agreement deadline from June 30, 2025, to July 31, 2025.

Motion made by Barry Campbell Jr. and seconded by Kirsty Lloyd to extend the Volunteer Firefighters Relief Fund Intergovernmental Agreement deadline to July 31, 2025.

- Annual Audit for 2024 (**Motion**)

Motion made by Lauren Davidson-Haupt and seconded by Kirsty Lloyd to approve the 2024 audit. Approved unanimously.

- Liquid Fuels Bank Account Funds (**Motion**)

The Secretary-Treasurer mentioned that to access the funds from the Liquid Fuels account, you need to pay for the approved expense directly from the Liquid Fuels checking account. Additionally, you cannot get reimbursed for any purchases that have already been made.

- M&T Bank Accounts signer (**Motion**)

The Secretary-Treasurer asked whether it was possible to remove Fred Kellerman as a signer on the M&T bank accounts, due to his unavailability to sign checks, and requested the addition of another council member as a signer on the accounts.

Motion made by Kirsty Lloyd and seconded by Lauren Davidson-Haupt to remove Fred Kellerman as a signer on the M&T bank accounts, and add Barry Campbell, Jr., since he was also a member of the budget committee.

PARK COMMITTEE

- Chair Report [Lauren Davidson-Haupt]

Davidson-Haupt stated that the park's main gates were damaged, and she, along with Campbell, Jr., examined the camera footage. The footage showed that two school buses entered the park through the main gates, and as they left, one bus hit the curb while the other made a wide turn and crashed into the main gates at around 12:30 pm. They also discovered debris from the bus and notified the State Police, who subsequently filed a damage report. D&D Transportation, Inc. was contacted, and they confirmed that their insurance would cover the costs to replace the two main gates and posts. The estimated expense for the two main new gates and posts was approximately \$6,000.

PERSONNEL COMMITTEE

- Chair Report [Plummer Davidson] (Acting)

Nothing to report other than the Ordinance Enforcement Officer position.

- Ordinance Enforcement Officer job posting update.

Davidson stated that someone had applied for the Ordnance Enforcement Officer position and was also a resident of the Borough. The Personnel Committee would set up an interview with the candidate and provide an update at the next council meeting.

STREET COMMITTEE

- Chair Report [Plummer Davidson]

Nothing to report.

WEBSITE COMMITTEE

- Chair Report [Kirsty Lloyd]

Nothing to report.

FIRE & POLICE

- Oversight Committee – Chair [Barry Campbell, Jr.]

Campbell, Jr. stated that he would inform Jeff Stover, Esq. about the approved motion to extend the deadline for the Volunteer Firefighters Relief Fund Intergovernmental Agreement; and he would notify the council as soon as he received an update on the next meeting date.

- Adding a new member to the drivers list approval

Motion made by Shirley Martin and seconded by Ethel Kellerman to approve new driver, David Vento, for the Citizens Hook and Ladder Company, No. 1. Approved unanimously.

APPOINTMENTS

- Zoning & Hearing Board [2 open seats]

No one volunteered.

* Kirsty Lloyd exited the meeting and did not attend the Executive Session at 8 p.m.

***Executive Session**

The Executive Session began at 8 p.m. & The Council reconvened at 8:36 p.m.

ADJOURNMENT

Motion to adjourn made by Lauren Davidson-Haupt and seconded by Barry Campbell, Jr.

The meeting was adjourned at 8:38 p.m.

Respectfully submitted by,

Robyn D. Dyke
Secretary-Treasurer